

Privacy Notice

The Kent and Medway NHS and Social Care Partnership Trust take your confidentiality and privacy rights very seriously. This privacy notice explains how we will collect, process, transfer and store your information legally.

This is called Fair Processing and is a requirement of the Data Protection Act 1998. The Data Protection Act 1998 requires the Trust to:

- Process information lawfully
- Only obtain adequate and relevant information
- Ensure information is accurate
- Not keep information longer than necessary
- Process in accordance with your rights
- Keep your information secure
- Not transfer your information to other countries without adequate protection

Why we will collect information about you?

Personal information is collected from you in order to register for a free guest Wi-Fi account.

What information will we collect from you?

In order to register for an account you will be asked to provide your email address, and will be asked to respond to a verification request to confirm the details you have provided are correct.

Who might we share your information with?

All users are advised that blocked access to inappropriate content is monitored. This is done in line with the Computer Misuse Act 1990. All users are fully liable for their own actions and if required their information may be shared for the prevention and detection of crime and this will be shared in line with Section 29 of the Data Protection Act 1998.

How we will transfer your information?

In the unlikely event that there is requirement for the Trust to share and therefore transfer your information outside of the Trust this will be done according to the Data Protection Act 1998, principle 7 to transfer any information about you, securely. All transmissions of information about you will be made, wherever possible, via electronic means using Trust approved encrypted methods, such as nhs.net, to ensure it cannot be intercepted, read, or tampered with during transmission.

How can I access the information held about me?

You have a right to see all the information we hold about you, both on paper or computer except for information that:

- Has been provided about you by someone else if they haven't given permission for you to see it
- Could cause physical or mental harm to you or someone else

All applications for access to health and personal records must be made in writing, and sent to the below postal address or email address for the attention of the Data Protection Officer – Leanne McDougall -

Information Governance Department, St Michaels House, St Michaels Road, Sittingbourne, Kent, ME10 3DW / Kmpt.ig@nhs.net