



Kent and Medway
NHS and Social Care Partnership Trust

Information Governance & Records Management Department

1st Floor
Magnitude House
New Hythe Lane
Aylesford
Kent
ME20 6WT

Sent via email

Tel: 01795 514525

Email: kmpt.infoaccess@nhs.net
Website: www.kmpt.nhs.uk

Dear [REDACTED]

Request for Information

I write further to your request FOI ID 46613 under the Freedom of Information Act 2000 regarding: -

Trust Policies

Your request is set out below:

[REDACTED] I kindly request individual and full copies of the following KMPT policies [REDACTED] relevant to [REDACTED] employment:

Please find a copy of the policies you have requested attached to this email, these include the below -

- Absence Management Policy**
- Allegations Against Staff Policy**
- Appeals Procedure**
- Appraisal Policy**
- Dignity at Work Policy**
- EDI Policy**
- Freedom to Speak Up Policy**
- Grievance Policy**
- Health and Safety Policy**
- ICT Management Policy**
- Individual Rights Policy**
- Occupational Health Policy**
- Organisational Change Policy**
- Overarching Information Governance Policy**
- Parental Leave Policy**
- Secondment Policy**
- Special Leave Policy**
- Staff Support Policy**
- Standards Conduct Policy**
- Supporting Performance Policy**
- Vehicle Driving Policy**

We are proud to be smoke free

Trust Chair – Dr Jackie Craissati
Chief Executive – Sheila Stenson

I confirm that the information above completes your request under the Freedom of Information Act 2000. I am also pleased to confirm that no charge will be made for this request.

If you have any questions or concerns or are unhappy with the response provided or the service you have received you can write to the Head of Information Governance at the address on top of this letter. If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision.

Yours Sincerely

On Behalf of
The Information Governance Department