NHS

Kent and Medway
NHS and Social Care Partnership Trust

Information Governance & Records Management Department

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Sent via email

Dear ████

Request for Information

I write further to your request FOI ID 45255 under the Freedom of Information Act 2000 regarding: -

Access Control System Overview

Your request is set out below:

1. Current System(s):
   * What electronic access control system(s) do you currently have in place? Please include manufacturer of control unit & model (e.g. SALTO, PAXTON, ASSA). SEP

The Trust has carried out a Public Interest Test and information relating to the Trust's Intrusion Detection and Prevention Systems will not be released. We are applying exemptions:

31(1)(a) as releasing the information may result in criminal activity,
31(1)(g) may impact the ability for the Trust to undertake its daily functions.,
31(2)((i)(j)) May expose staff to risk to their health and safety,
38(1)(a) and 38(1)(b) Such actions would endanger the physical health and safety of an individual should the Trust not be able to access health records and results electronically.

2. Access-Controlled Doors:
   * How many doors across all of your sites have access control systems installed? How many per each site?

999

3. Access Control Types:
   * Please provide a detailed breakdown of the different types of access control setups in place (e.g., magnetic lock doors, electric strike doors, battery-operated electronic handle sets, battery-operated electronic cylinders, etc.).

Magnetic Lock Doors and Strike Bolts.

We are proud to be smoke free

Trust Chair – Dr Jackie Craissati
Chief Executive – Sheila Stenson

4. System Age:
   * When was your current access control system installed? Which company installed it?

The Trust operates multiple systems which were installed by different contractors at different times, it is therefore not possible to determine a systems age due to the ongoing maintenance that takes place.

5. System Integration:
   * Is your access control system integrated with your ID card production or other systems (e.g., time and attendance, building management/CCTV and/or fire/security alarm systems)? If so, which system(s) is it integrated with?

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6. Supplier Information:
   * What are the names of the suppliers of your existing access control system?
   * Who is your current supplier for access cards and fobs, and do you purchase these directly or through your access control installers/maintenance contractors?

MEARS – Access Control
Card Network – Access Cards and Fobs

7. Manufacturer and Models:
   * What manufacturer and model of cards and fobs do you use for your access control system? Please provide specific details of each of the exact manufacturer/model of card(s)/fob(s) that you use at each site (e.g. Paxton 692-052 Net2 Proximity ISO Cards Pack of 500 SKU: AC-PAX-692-052) together with the cost (including VAT) each month/year.

Teardrop fobs, MiFare wristbands and Cards

8. Management Software:
   * What software is used to manage the door controllers and readers in your access control system? (e.g. Paxton Net2 Pro)

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Usage and Distribution Details:

9. Consumable Usage:
    * Please provide data on the monthly and annual usage/purchases of access control cards and fobs. This should include how many are issued, lost/replaced, and returned faulty/damaged each month/annum.

The Trust are unable to provide the data around reason for number issued however, can confirm that 600 Mifare cards and 600 teardrop fobs were purchased in 2023/24.

10. User Information:
    * How many individual users require access control cards/fobs across all sites? If possible, please provide a breakdown by site or building.⌐SEP⌐

All staff require an access card or fob to enter Trust sites, at present this is approx. 3507.32 FTE. This figure does not include agency staff.

Maintenance and Support:

11. Management and Contact Information:

* Who manages your site's access control system? Please provide a name, direct email address and direct telephone number / extension for this contact.⌐SEP⌐

EFM Business Support Administrator

In order to ensure that staff are able to fully meet their organisational public duties, personal contact details for individuals are exempt from release under section 36 (conduct of public affairs) Freedom of Information Act 2000, and both the public interest test, and prejudice test enable the organisation to engage this exemption in this instance. For further information about how to contact the organisation please see our website at https://www.kmpt.nhs.uk/contact-us/

12. Support/Maintenance Contracts:

* Do you have a current support/maintenance contract for your access control system? If so, when does this contract expire?⌐SEP⌐

Yes, with MEARS, this contract expires in 2028.

Future Plans:

13. Planned Changes:
    * What are the organisations plans related to the installation, upgrade, or support/maintenance of access control systems over the next three to five years?⌐SEP⌐

The Trust plan to install and upgrade its access control systems over the next three to five years.

I confirm that the information above completes your request under the Freedom of Information Act 2000. I am also pleased to confirm that no charge will be made for this request.

If you have any questions or concerns or are unhappy with the response provided or the service you have received you can write to the Head of Information Governance at the address on top of this letter.   If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision.

Yours Sincerely

On Behalf of
The Information Governance Department