



**Kent and Medway**

**NHS and Social Care Partnership Trust**

**Information Governance & Records Management Department**

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Dear [REDACTED]

### **Request for Information**

I write further to your request FOI ID 45972 under the Freedom of Information Act 2000 regarding: -

Remote Working from Home

Your request is set out below:

- 1) How many KMPT non-patient facing staff work remotely from home on a full-time basis.
- 2) How many KMPT staff work from home remotely on a full-time basis due to an illness that prevents them from attending the work place.
- 3) How many substantive staff employed by KMPT work remotely from home but do not live in Kent.

**All information requested is not routinely collected outside normal record keeping of a staff record. The requested information is not held centrally and is contained within the individual staff records and cannot be extracted as a standalone piece of data. In order to extract the requested information and collate the results would require a manual exercise to identify and review staff records and would exceed the appropriate time limits, as per the Freedom of Information Act 2000 section 12(1) which does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.**

**I have however enclosed the Trust's policies relating to Hybrid Working, Flexible Working and Reasonable Adjustments.**

I confirm that the information above completes your request under the Freedom of Information Act 2000. I am also pleased to confirm that no charge will be made for this request.

If you have any questions or concerns or are unhappy with the response provided or the service you have received you can write to the Head of Information Governance at the address on top of this letter. If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision.

Yours Sincerely

**We are proud to be smoke free**

Trust Chair – Dr Jackie Craissati  
Chief Executive – Sheila Stenson

On Behalf of  
The Information Governance Department